



Business Meeting Luncheon

Monday, June 24, 2013 Atlanta, Georgia

12:30pm – 2:00 pm

Georgia World Congress Center A410

Minutes

1. Division Chair, Kim Scalzo, called the meeting to order at 12:30 pm and welcomed attendees.
Attendees introduced themselves and noted their university/industry affiliations and briefly described their roles. Board members also included information regarding their roles on the CPDD Executive Board. There were approximately 20 attendees.
2. Rita Burrell, Secretary, distributed minutes for the 2012 CPDD Business Meeting (San Antonio, TX). Minutes were approved as distributed.
3. Greg Ruff, Treasurer, distributed the Treasurer's Report. Greg noted that the finances of the division are sound.
 - The Executive Board is developing a plan to implement the use of some funds to increase memberships and also enhance return on investment for members.
 - For planning purposes, the Board has implemented a formal financial model for use by Program Chairs related to conference activities.
4. Pam Dickrell, 2013 ASEE CPDD Program Chair, provided an update.
 - The Division Mixer and the Focus on Exhibits Welcome Reception were well attended. Hopefully, you had an opportunity to participate.
 - The Business Meeting Luncheon is being supplemented in order to increase interest and membership in CPDD.
 - CPDD is offering a panel on the Effectiveness and Value of Online Learning for Engineering CPD at 2:15 pm his afternoon.
 - The division will host a free breakfast for faculty on Tuesday morning at 7:00 am in order to enhance involvement in continuing professional development activities and allow for interaction with industry members.
 - Tuesday session focus on: Teaching with Technology, Online Delivery, and Addressing Emerging Student and Industry Needs; and Distance Education and the Engineering Workforce Professional Development.

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5. Future Conferences/Meetings

CIEC 2014 –Savannah, GA – February 5-7, 2014, Lynda Coulson, Program Chair

- Lynda distributed a program for the meeting and encouraged participation.
- Sponsorship for the conference is going well.
- There will be a program for spouses and companions, as well as the annual golf outing.

ASEE 2014 – Indianapolis, IN – June 15-18, 2014, Cath Polito Program Chair

- Plans are underway for a very good meeting. Please watch for the call for papers and support the division by presenting.

CIEC 2015 – Palm Springs, CA – February 4-6, 2015; Candace House Program Chair

ASEE 2015 – Seattle, WA – June 14-17, 2015

- Wayne Pferdehirt will be CPDD chair the conference.

CIEC 2016 – Austin, TX – February

- Kim Scalzo and Pam Dickrell will co-chair the conference.

6. Ongoing work of the CPD Division/Executive Board and How to Get Involved!

- Kim and Paul Jewell noted the ongoing changes of the CPDD website to the CPDD Commons. The site will be interactive and provide more timely, need-driven information to division members.
- Mark noted the opportunities for division members to become involved with the SIGs and that the Commons will be the location was special activity will occur.
- Please consider becoming more involved in division activities. Program chairs and board members are only two of the way in which board members may support the division.

7. ASEE PIC V Update – Patricia Bazrod & Maureen Barcic

- The importance of elected PIC representatives is to serve as the voice of all division members.
- Dwight Wardell is retiring June 30 but will continue some involvement of the next few months.
- Membership of ASEE is over 9000 for the first time since 2010.
- Lea-Ann Morton, CIP, is the new PIC V Chair.
- Pat Hall is serving on the nominating committee for ASEE position.

8. Other Business – there were no additional business items. The meeting adjourned at 2:00 pm.